

# ROUND ROCK BRIDAL SHOW

KALAHARI CONVENTION

MARCH 8, 2026

*Exhibitor Services Kit*

Phoenix Events





## WELCOME EXHIBITORS

Round Rock Bridal

Show

March 8, 2026

Kiliminjaro Ballroom

***WE'RE AT YOUR SERVICE!*** To enhance your presentation, we provide a wide range of items and services, including carpets, tables, chairs, custom signs, and labor assistance. If you need anything not mentioned, don't hesitate to contact us. We encourage your calls and promise exceptional service.

***Save money by placing your order before the deadline.*** We offer two pricing options: "discount" and "standard." To qualify for the "discount" price, your order must include credit card authorization, which must be submitted to our office by the Deadline Date indicated at the top of each form. When you arrive at the show, please visit our Service Desk during setup. We will be happy to answer any questions and assist you with any last-minute needs.

All questions regarding trade show policies, display limitations, and the event schedule should be directed to:

American Consumer Shows  
info@acsshow.com  
516-422-8100

**Each 10'L x 10'W Booth Space will contain:**

**8' High White Back Drape**

**3' High White Side Drape**

**1 Identification Sign**

**The exhibit area is concrete**

### EXHIBIT AREA INSTALLATION & DISMANTLE SCHEDULE

Setup Dates

Sunday, March 8, 2026

Setup Times

8:00 AM - 1:00 PM

Show Dates

Sunday, March 8, 2026

Show Times

1:00 PM - 5:00 PM

Dismantle Dates

Sunday, March 8, 2026

Dismantle Times

5:00 PM - 8:00 PM

**\*Early move-out is strictly prohibited. \*All carriers MUST check in to pick up Exhibitor freight by 8:00 PM or freight will be brought back to the Phoenix Events warehouse, at the exhibitor's expense.**



## EXHIBITOR SERVICES

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Phoenix Events offers a diverse range of rental services for your upcoming occasion. If you can't find what you're looking for, feel free to reach out to Exhibitor Services at 972-201-5219.

<u>Exhibitor Services</u>	<u>Discount Deadline Date</u>	<u>Page Number</u>
Payment and Pricing Policies	-----	4
Method of Payment	Monday, February 23, 2026	5
Booth Packages	Monday, February 23, 2026	6
Booth Table	Monday, February 23, 2026	7
Booth Furnishings	Monday, February 23, 2026	8
Booth Accessories	Monday, February 23, 2026	9
Booth Carpet	Monday, February 23, 2026	10

- For assistance with your order, please reach out to Exhibit Services at Phoenix Events. You can contact us at 972-201-5219.
- Please send all Order Forms to Phoenix Events at: [info@phoenixeventstss.org](mailto:info@phoenixeventstss.org)



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### **DISCOUNT & STANDARD PRICING**

To benefit from the "discount" pricing, orders must be placed with full payment received by the discount dates specified in the show. Any orders received after this deadline will be charged at the standard prices.

**When ordering, forms must be emailed to  
[info@phoenixeventstss.org](mailto:info@phoenixeventstss.org)**

### **PAYMENT SCHEDULE**

Phoenix Events mandates that you submit a credit card authorization with your initial order. For your convenience, this authorization will be utilized to charge your account for additional services, which may encompass labor and material handling not included in your original order. Orders that lack full payment or credit card authorization will not be processed or eligible for the discounted price. All charges must be settled in full prior to the setup of your rental items.

### **METHOD OF PAYMENT**

We accept payments via MasterCard, Visa, or American Express, or you can opt for an invoice to be sent. All transactions must be made in U.S. dollars from a U.S. bank. **Please note that a \$35.00 service fee will apply for declined credit cards and returned NSF checks.** Additionally, Purchase Orders are not recognized as a form of payment.

### **CANCELLATIONS & ADJUSTMENTS**

Cancellations made after the deadline will incur a charge of 50% of the original price, and no refunds will be issued for cancellations made five days or less before installation. Additionally, all cancellations for any order will be subject to a \$35.00 administrative processing fee. Please note that no adjustments can be made once the show has concluded. Credits will not be provided for items that have been delivered but remain unused.

### **TAX EXEMPTION**

If you are tax-exempt, please include a copy of your sales tax exemption certificate with your order. Note that this is not a resale certificate.

### **I & D THIRD PARTY BILLING**

The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice by a third party prior to the last day of the show, charges will revert back to the exhibiting company.

### **MISCELLANEOUS**

Any rental items that are not ordered but are discovered in the booth space will be billed at the "standard" pricing. If rental items are either damaged or missing from your booth after the show, the exhibiting company will be charged the full market value, which will be processed using the credit card on file. Additionally, all rental items will incur any relevant taxes and administration fees.



## ORDER PAYMENT & SUMMARY FORM

**Discount Price Deadline Date**

**FEBRUARY 23, 2026**

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Booth Packages Order	\$ _____
Booth Table Order	\$ _____
Booth Furnishings Order	\$ _____
Booth Accesories Order	\$ _____
Carpet Order	\$ _____

All complaints must be addressed before the show begins for any refunds to be considered.

Complaints made after the show has started will not qualify for a refund.

**TOTAL AMOUNT DUE WITH ADMINISTRATION FEE AND TAX \$ \_\_\_\_\_**

**Phoenix Events reserves the right to correct orders figured incorrectly.**

Company / Exhibitor Name \_\_\_\_\_  
Ordered By \_\_\_\_\_ Booth Number \_\_\_\_\_  
Address \_\_\_\_\_ City /  
State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone (\_\_\_\_)  
Email \_\_\_\_\_

**PAYMENT:** Payment must be received by the discount deadline date in order to qualify for discount prices. All other orders will be charged standard prices.

Circle One: AMEX MASTERCARD VISA

Card Number \_\_\_\_\_

Name on Card \_\_\_\_\_ Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_

Address on Card \_\_\_\_\_

**A \$35.00 service fee will be charged for declined credit cards and returned NSF checks. All charges must be paid before delivery of exhibit materials. No adjustments will be made after the close of the show.**



# BOOTH PACKAGE OPTIONS

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**Packages will be for PRE ORDERING ONLY - these will NOT be available for onsite ordering. Exhibitors can mix and match 2 packages only. (ie: order package 1 & 3, or 2 & 4)**

	<u>DISCOUNT</u>	<u>STANDARD</u>	<u>TOTAL</u>
<b><u>PACKAGE 1</u></b>	<b>\$97.17</b>	<b>\$145.55</b>	<b>\$ _____</b>
1 - 6' SKIRTED TABLE			
2 - FOLDING CHAIRS			
<b><u>PACKAGE 2</u></b>	<b>\$195.84</b>	<b>\$278.75</b>	<b>\$ _____</b>
1 - 6' SKIRTED TABLE			
2 - FOLDING CHAIRS			
1 - 10'x10' CARPET			
<b><u>PACKAGE 3</u></b>	<b>\$179.47</b>	<b>\$242.28</b>	<b>\$ _____</b>
1 - 30" ROUND COCKTAIL (30" OR 40" TALL)			
(CAN BE WITH/WITHOUT CLOTH)			
2 - BARSTOOLS			
<b><u>PACKAGE 4</u></b>	<b>\$358.93</b>	<b>\$484.56</b>	<b>\$ _____</b>
2 - 30" ROUND COCKTAIL (30" OR 40" TALL)			
(CAN BE WITH/WITHOUT CLOTH)			
4 - BARSTOOLS			

**\*\*No refunds will be issued, only credits will be issued if problems occur. Exhibitors will be responsible for damages/missing furniture.**

SUBTOTAL \$ \_\_\_\_\_  
3.50% ADMINISTRATION FEE \$ \_\_\_\_\_  
TOTAL \$ \_\_\_\_\_  
8.25% SALES TAX \$ \_\_\_\_\_  
TOTAL AMOUNT DUE \$ \_\_\_\_\_

EXHIBITOR NAME \_\_\_\_\_ BOOTH NUMBER \_\_\_\_\_

Phoenix Events ~ 2131 N. Collins, Suite 433-502 ~ Arlington, TX 76011 Phone: 972-201-5219  
info@phoenixeventstss.org



# BOOTH TABLE ORDER FORM

**Discount Price Deadline Date**  
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<u>QUANTITY</u>	<u>TABLES - 24" WIDE x 30" TALL</u>	<u>DISCOUNT</u>	<u>STANDARD</u>	<u>TOTAL</u>
_____	4' SKIRTED	\$93.61	\$126.39	\$ _____
_____	4' UNSKIRTED	\$73.31	\$99.00	\$ _____
_____	6' SKIRTED	\$106.59	\$143.94	\$ _____
_____	6' UNSKIRTED	\$86.57	\$116.88	\$ _____
_____	8' SKIRTED	\$122.10	\$164.84	\$ _____
_____	8' UNSKIRTED	\$101.81	\$137.45	\$ _____
_____	4TH SIDE TABLE DRAPE	\$40.32	\$54.45	\$ _____
_____	TABLE SKIRT, 30" TALL	\$40.32	\$54.45	\$ _____

Please Circle Drape Color BLACK BLUE BURGUNDY GREEN RED WHITE

<u>QUANTITY</u>	<u>COUNTER HIGH TABLES - 24" WIDE x 42" TALL</u>	<u>DISCOUNT</u>	<u>STANDARD</u>	<u>TOTAL</u>
_____	4' SKIRTED	\$113.63	\$153.45	\$ _____
_____	4' UNSKIRTED	\$92.46	\$124.85	\$ _____
_____	6' SKIRTED	\$129.14	\$174.35	\$ _____
_____	6' UNSKIRTED	\$107.69	\$145.42	\$ _____
_____	8' SKIRTED	\$148.00	\$199.82	\$ _____
_____	8' UNSKIRTED	\$127.99	\$172.81	\$ _____
_____	4TH SIDE TABLE DRAPE	\$45.10	\$60.89	\$ _____
_____	TABLE SKIRT, 42" TALL	\$45.10	\$60.89	\$ _____

Please Circle Drape Color BLACK BLUE BURGUNDY GREEN RED WHITE

SUBTOTAL \$ \_\_\_\_\_

3.50% ADMINISTRATION FEE \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

8.25% SALES TAX \$ \_\_\_\_\_

TOTAL AMOUNT DUE \$ \_\_\_\_\_

EXHIBITOR NAME \_\_\_\_\_ BOOTH NUMBER \_\_\_\_\_

Phoenix Events ~ 2131 N. Collins, Suite 433-502 ~ Arlington, TX 76011 Phone: 972-201-5219  
info@phoenixeventstss.org



## FURNITURE ORDER FORM

Discount Price Deadline Date  
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QUANTITY	FURNITURE	DISCOUNT	STANDARD	TOTAL
_____	Folding Chair	\$ 21.45	\$39.99	\$ _____
_____	Padded Side Chair	\$ 49.50	\$66.83	\$ _____
_____	Padded Arm Chair	\$ 59.40	\$80.19	\$ _____
_____	Counter Stool with Back	\$ 85.80	\$115.83	\$ _____
_____	Padded Swivel Chair	\$ 82.50	\$111.38	\$ _____
_____	30" Round x 30" High Pedestal Table	\$ 104.50	\$141.08	\$ _____
_____	30" Round x 40" High Pedestal Table	\$ 104.50	\$141.08	\$ _____
_____	Black Tablecloth for 30" Round x 30" Tall Table	\$ 29.32	\$39.60	\$ _____
_____	Black Tablecloth for 30" Round x 40" Tall Table	\$ 29.32	\$39.60	\$ _____
_____	White Tablecloth for 30" Round x 30" Tall Table	\$ 29.32	\$39.60	\$ _____
_____	White Tablecloth for 30" Round x 40" Tall Table	\$ 29.32	\$39.60	\$ _____
_____	Single Step Table Riser - 4'	\$ 52.25	\$70.51	\$ _____
_____	Single Step Table Riser - 6'	\$ 57.20	\$79.31	\$ _____
_____	Single Step Table Riser - 8'	\$ 68.20	\$92.07	\$ _____
_____	White Vinyl Cover for Table Rise	\$ 16.50	\$22.28	\$ _____
_____	Grid Wall - 2' X 7'	\$ 38.50	\$60.61	\$ _____
_____	Grid Wall Arms	\$ 5.50	\$7.43	\$ _____

SUBTOTAL \$ \_\_\_\_\_

3.50% ADMINISTRATION FEE \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

8.25% SALES TAX \$ \_\_\_\_\_

TOTAL AMOUNT DUE \$ \_\_\_\_\_

EXHIBITOR NAME \_\_\_\_\_ BOOTH NUMBER \_\_\_\_\_





## ACCESSORY ORDER FORM

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<u>QUANTITY</u>	<u>ACCESSORIES</u>	<u>DISCOUNT</u>	<u>STANDARD</u>	<u>TOTAL</u>
_____	Aluminum Floor Easel	\$38.50	\$51.98	\$ _____
_____	Bag Stand	\$68.75	\$92.84	\$ _____
_____	Crossbar	\$16.50	\$22.83	\$ _____
_____	Upright & Base	\$22.00	\$29.70	\$ _____
_____	Super Base	\$16.50	\$22.83	\$ _____
_____	Drape Panels - 3' High	\$13.75	\$18.54	\$ _____
_____	Drape Panels - 8' High	\$13.75	\$18.54	\$ _____
_____	Clothing Rack	\$63.97	\$86.35	\$ _____
_____	Chrome Sign Holder	\$63.97	\$86.35	\$ _____
_____	Fish Bowl	\$13.20	\$17.82	\$ _____
_____	Literature Rack	\$85.80	\$115.83	\$ _____
_____	Raffle Ticket Drum	\$93.50	\$126.23	\$ _____
_____	Waste Basket	\$17.05	\$22.99	\$ _____

SUBTOTAL \$ \_\_\_\_\_

3.50% ADMINISTRATION FEE \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

8.25% SALES TAX \$ \_\_\_\_\_

TOTAL AMOUNT DUE \$ \_\_\_\_\_

EXHIBITOR NAME \_\_\_\_\_ BOOTH NUMBER \_\_\_\_\_



# CARPET ORDER FORM

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QUANTITY

STANDARD CARPET

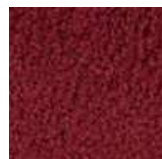
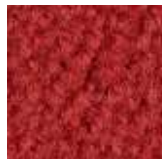
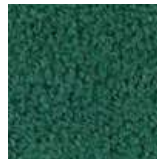
DISCOUNT

STANDARD

TOTAL

_____	10' X 10' CARPET	\$ 151.80	\$ 204.93	\$ _____
_____	10' X 20' CARPET	\$ 303.60	\$ 409.86	\$ _____
_____	10' X 30' CARPET	\$ 455.40	\$ 614.79	\$ _____
_____	10' X 40' CARPET	\$ 607.20	\$ 819.72	\$ _____

CARPET COLOR (PLEASE CIRCLE): BLUE HUNTER GREEN RED MAROON GRAY BLACK



## SPECIAL CUT CARPETING—32 OZ WT

\_\_\_\_\_ SQ FT FULL COVERAGE CARPET \$ 3.52 PER SQ FT \$ 4.74 PER SQ FT \$ \_\_\_\_\_

SIZE: \_\_\_\_\_ FT X \_\_\_\_\_ FT (100 SQ FT MINIMUM)

## OPTIONS

\_\_\_\_\_ SQ FT CARPET PAD \$ 1.28 PER SQ FT \$ 1.79 PER SQ FT \$ \_\_\_\_\_

SIZE: \_\_\_\_\_ FT X \_\_\_\_\_ FT

\_\_\_\_\_ SQ FT VISQUEEN COVERING \$ .92 PER SQ FT \$ 1.21 PER SQ FT \$ \_\_\_\_\_

SIZE: \_\_\_\_\_ FT X \_\_\_\_\_ FT

SUBTOTAL \$ \_\_\_\_\_

3.50% ADMINISTRATION FEE \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

8.25% SALES TAX \$ \_\_\_\_\_

TOTAL AMOUNT DUE \$ \_\_\_\_\_

EXHIBITOR NAME \_\_\_\_\_ BOOTH NUMBER \_\_\_\_\_

# BRIDAL & WEDDING EXPO

Kalahari Resorts & Conventions  
3001 Kalahari Blvd  
Round Rock, TX 78665

## **IMPORTANT ELECTRICAL INFORMATION**

Electrical, wired internet and all AV needs are required to be ordered through Kalahari Resorts and Conventions online portal. Please visit the below website and take the following steps:

1. [Click here](#) for the Kalahari Resorts and Conventions online portal
2. Select the date and time
  - March 8, 2026 – 7:00AM – 8:00AM CDT
3. Click 'Start Order' under Convention Rentals
4. Add all items to cart as needed
  - As you add your items to cart, please include in the Special Instructions section: *Texas Bridal & Wedding Expo – March 8, 2026*
5. Upon checkout – you will need the following information:
  - Conference: Texas Bridal and Wedding Expo
  - Booth Number: You will receive your booth number 2 weeks prior to the show. You will be able to place your order without a booth number
  - Organization: Your company name
6. Complete final card payment

For any additional questions and assistance, please call 512-582-4797 or email [rrcatering@kalahariresorts.com](mailto:rrcatering@kalahariresorts.com)

