## **Sampling Request Form 2024**

Sampling is not permissible unless all criteria are met and approval is granted.

Items sampled must be products directly associated with the exhibiting company (booth exhibitor).

Examples include: manufactured, marketed, sold or distributed by the exhibiting company.

Traffic promoters not directly associated with the exhibiting company must be purchased through Austin Convention Center Catering

#### Sample Sizes

All items are limited to SAMPLE SIZE. The maximum sample sizes are as follows:

Food Items limited to 1 ounce "bite size".

Beverage items limited to 3 ounces.

If the exhibiting company wishes to distribute larger portion sizes, approval must be granted and a fee may be applied.

#### No Alcohol Permitted

Under no circumstances may outside alcohol be brought on premise. All alcoholic beverages must be purchased through and served by Austin Convention Center Catering.

### Cooking on Premise and Sterno Use

Exhibitor cooking is not permitted unless approved in advance by the Austin Convention Center, Catering Manager and the AFD Fire Marshal. Sterno may be used in approved booths following appropriate requirements outlined by the Fire Marshal.

### **Temporary Food Event Permit**

The City of Austin / Travis County Health Department requires the show management (not the individual exhibitor) to submit a Temporary Food Event Application. If approved, they will be issued a Permit to Operate.

Provide your tradeshow contact person with the details of your sampling so they may apply on your behalf.

Fees will be assessed by the City of Austin / Travis County Health Department for each sampling booth.

Please visit https://www.austintexas.gov/department/temporary-food-events for current rates.

The individual booth must have the original copy of the Temporary Food Service - Permit to Operate displayed at their booth.

The applicant agrees to indemnify and hold harmless Austin Convention Center Catering, the Austin Convention Center Department and the City of Austin from all liabilities, damages, losses, costs, or expenses resulting directly or indirectly from disposition of such items.

#### Food and beverages for on-site consumption MAY NOT BE SOLD on the premises.

This form only represents approval from the Austin Convention Center & Palmer Events Center. Confirm with show management that a Temporary Food Permit has been secured for your booth.

Name of Event:								
Event Dates:	Booth Name:		Booth #:					
Applicant Name:		Email:	Phone:					
Onsite Contact Name:		Phone:						
Product(s) you wish to dispense:								
Size of portion to be dispensed:								
Sterno or heat source to be used	Yes	No						
In signing below, I understand and agree to the terms and conditions above:								
Applicant Signature:			Date:					

Contact your sales representative:

**Dawn Mosely** 

Approval Signature:

dmosely@levyrestaurants.com

512-404-4254



Date:

Booth Responsible Party Identification

Each individual booth operator or responsible party is required to complete and submit the following form as part of a complete application. Please print and use additional sheets if applicable. Please send form to <a href="mailto:gurnistar.singh@acsshows.com">GURNISTAR.SINGH@ACSSHOWS.COM</a>

Booth I	Responsible Party:							
Booth I	Name:(Ex. Business Nan	ne or Name for indi	ividual booth)					<u>—</u>
ls this a	a mobile vending unit?		Where is the m	obile vending unit		l?		
	vending VIN number uired for submission		•	our booth set up b	•	your unit:	: □Yes [	⊒No
Type of	f food/beverages to be se	rved (check all t	hat apply) Please I	oe general i.e (BBQ	Meats, Co	ondiments	s)	
	Hot foods:							
	Colds foods:							
	Beverages:							
The foo	od will be obtained from th	ne following app	proved sources (ch	eck all that apply):				
	I operate from/own a pern	nitted food facility	/ (such as a restaura	ınt).				
	Food Facility Name:						_	
	Food Facility Address:							
		Address		City	State	Zip		
	I will purchase food from the food directly to the ev	a permitted food ent. <b>I will maint</b>	facility (such as a gain my receipts fro	rocery store or resta om the purchase o	aurant) on t n-site at th	the day of t ne event fo	the event or verifica	and bring ation.
	Food Facility Name:						_	
	Food Facility Address:							
	•	Address		City	State	Zip	_	
underst at all tin Failure against	y certify that I have received tand that, as a condition of rines. I will conform to these to do so may result in the in the in the Municipal Court of Precinct Court, or municipation.	my operation at the guidelines and endinger and endinger guidelines and endinger guidelines and endinger guidelines and endinger guidelines are guidelines and endinger guidel	nis event, I am responding ensure that all individual i	onsible to ensure that duals involved in this on at this event and r these guidelines an	at these guing operation may result duthe Code	idelines are conform to in a comple of the City	e strictly a o these g aint being y of Austi	ndhered to uidelines. g filed n, Travis
Signatı	ure:		Printed Name:			D <b>a</b>	te:	
Mailing	Address:			City			State	Zip
Drivor's	s License.			DL#	5	State	•	1-

NO HOME-PREPARED FOODS ALLOWED



Austin Convention Center 500 E. Cesar Chavez St. Austin, TX 78701

# TEMPORARY HEALTH PERMIT CREDIT CARD AUTHORIZATION FORM

Please charge my:								
☐ VISA ☐ MASTERCARD ☐	AMERICAN EXPRESS	☐ DISCOVER						
Card #:	Exp Date:	Security Code:						
I hereby authorize a charge in the amount	t of \$280 as payment to An	nerican Consumer Shows.						
I agree to pay the stated amount in full we the standard policy of the issuing credit contact the standard policy of the s		yments in accordance with						
Signature of Cardholder:		Date:						

Applications submitted less than 15 calendar days prior to the start of the event may not be approved and will be subject to a \$227.00 expedited review fee.

Please complete the credit card information and email your form to gurnistar.singh@acsshows.com